



**Flight Operations Standards Department**  
**General Aviation & Training Section**  
**Synthetic Flight Examiner Authorization (SFE) Issuance/Renewal Application Form**  
 An examiner's authorization is valid for 1 year

**A. FOR TRTOs USE ONLY**

**1. TRTO Details.**

• TRTO Name			
• Address			
• Airplane Type			
• Airplane Variant			
• Training Post Holder Contact Details	Name	E-Mail	Phone No.

**2. Application Details.**

• Application for Synthetic Flight Examiner Authorization	<input type="checkbox"/> Issuance	<input type="checkbox"/> Renewal
• Airplane type details	• Airplane variant details	

**3. Synthetic Flight Examiner Details.**

• Applicant Name			
• Date & Place of Birth		• License Type	
• License Number		• *State of license issue	
• License Expiry Date		• Air plane type & variant	
• Type Rating Expiry date		• SFI rating expiry date	
• I hereby declare that the information given in this form is true & correct.			• Applicant's Signature

\*Synthetic Flight examiner authorization is applicable for JCAR flight crew license holders only

**4. Synthetic Flight Examiner Authorization Issuance Pre-requisites Requirements.**

No	JCAR FCL Requirements		
a	Shall hold a license & rating at least equal to the license or rating for which they are authorized to conduct skill tests or proficiency checks unless specified otherwise	Yes	
b	Shall be qualified to act as pilot in command of the aircraft during a skill test or proficiency check unless specified otherwise	Yes	

**5. Synthetic Flight Examiner Authorization Issuance Requirements.**

No	JCAR FCL Requirements		
a	Hold or have held JCAR-ATPL	Valid Until	
b	Hold valid Synthetic flight instructor rating authorization	Valid Until	
c	For Type Rating Issue Only. Hold valid type rating on the applicable airplane type for the conduct Skill tests for the issue of type ratings for multi-pilot airplanes	Valid Until	
d	Has completed not less than (1500) Hrs of flight time as a pilot of multi-pilot airplanes	Hrs	
e	Complete operator internal formal training concerning the applicable administrative procedures, contents of Operations Manuals as well as flight operations related documents, forms and records in accordance with Operations Manual Part D	Completed	
f	Completed standardization arrangements with CARC	Completed	
h	Pass Examiner Authorization Acceptance Test (briefing, conduct, assessment, de-briefing & recording / documentation)		

**6. Synthetic Flight Examiner Authorization Renewal Requirements.**

No	JCAR FCL Requirements		
a	Shall have conducted at least 2 skill tests or proficiency checks during the year of the authorization period	Date	
b	One of the skill tests or proficiency checks given by the examiner within the validity period of the authorization shall have been observed by CARC	Date	





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**C. SUPPORTING DOCUMENTS.**

- Cover Letter from TRTO for synthetic flight examiner authorization issue/renewal examiner designation
- This application form
- Copy of JCAR-ATPL
- Copy of related log book pages
- Copy of training document for completion of the operator internal formal training requirements (Issue only)
- The expired synthetic flight examiner authorization (renewal only)
- After the conduct of synthetic flight examiner authorization acceptance test/examiner renewal observed evaluation.
  - This application form
  - Synthetic flight examiner authorization acceptance test/examiner renewal observed evaluation report