



Flight Operations Standards Directorate
Commercial Air Transport Section - Aviation Training Organization - Training & Checking Arrangements
First Aid Instructor (FAI) Authorization Issuance Application Form
 Ground Instructor Authorization is Valid For 24 Calendar Months
 For initial issuance - Submitted within a minimum of 10 days before authorization use is required

A. FOR APPLICANT USE ONLY

1. Aviation Training Organization Details.

• Organization name			
• Head of training contact details	Name	Phone No.	E-Mail

2. First Aid Instructor (FAI) Authorization Details.

• Applicant name	
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3. First Aid Instructor (FAI) Authorization Issuance Requirements.

No.	JCAR OPS 1 Requirements	YES	NO
a	Hold at least bachelor degree in nursing		
b	Have a minimum of 5 years working experience in medicine and nursing field		
c	Full time employment with aviation training organization		
d	Received instruction on aircraft environment and aviation medicine		
e	Complete teaching and learning course for ground instructor		
f	Complete operator internal training program		
g	Complete skill level assessment through demonstration lecture and acceptance interview with CARC cabin safety inspector		

4. Training Post Holder Recommendation.

• I hereby certify that, the applicant meets JCARS Requirements for first aid instructor authorization issuance, and I am satisfied that the information contained in this application is true, correct and completed

Name	Signature	Date



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B. FOR CARC USE ONLY

1. FAI Authorization Issuance - Documents Assessment.

No.	Assessment Events	YES	NO
a	Check applicant record for at least bachelor degree in nursing		
b	Check applicant record for a minimum of 5 years working experience in medicine and nursing field		
c	Check applicant record for the full time employment with aviation training organization		
d	Check applicant record for the reception of instruction on aircraft environment and aviation medicine		
e	Check applicant record for the completion of teaching and learning course for ground instructor		
f	Check applicant record for the completion of operator internal training program		

• Assessment Result	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks		
Cabin Safety Inspector Name	Signature	Date

2. FAI Authorization Issuance - Assessor Designation.

• The under signed, Chief Commercial Air Transport Section authorises Mr.....to conduct skill level assessment for first aid instructor authorization through lecture demonstration and interview		
Name	Signature	Date

3. FAI Authorization Issuance - Technical Assessment. FAI authorization issuance skill level assessment through demonstration lecture and interview with CARC cabin safety inspector:

No.	Assessment Event	YES	NO
a	Lecture demonstration. Assess the applicant instructional skill level to include:		
(1)	Lecture subject relevant to the flight crew approved training program		
(2)	Lecture structure		
(3)	Use of training aids		
(4)	Eye contact		
(5)	Handling questions		
(5)	Control of trainees		
(6)	English proficiency		
(7)	Depth of knowledge		
(8)	Confidence		
b	Interview. Assess the applicant knowledge for:		
(1)	First aid instructor privileges		
(2)	First aid instructor re-authorization requirements		
(3)	Cabin crew training program applicable to FAI		
(4)	Cabin crew training program implementation procedures applicable to FAI		

• Lecture & Interview Date	• Assessment Result	<input type="checkbox"/> SAT	<input type="checkbox"/> UNSAT
• Remarks			
Cabin Safety Inspector Name	Signature	Date	



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4. FAI Authorization Issuance.

a. FAI Authorization Details.

• Applicant name	
• Authorization type	• First Aid Instructor (FAI) Authorization
• Organization name	
• Authorization expiry date - calendar months	

b. FAI Authorization Privileges.

• Exercise the privilege of conducting crew medical aspects and first aid training for initial safety training program and the medical aspects and first aid part of the crew training programs

Cabin Safety Inspector Name	Signature	Date

C. SUPPORTING DOCUMENTS.

- Cover letter from the aviation training program for the first aid instructor (FAI) authorization issuance.
- First aid instructor (FAI) authorization issuance application form - this application form.
- Supporting documents for the first aid instructor (FAI) authorization issuance as detailed in this application form Part A para 3 a-f.